

Woodlands Community Primary School

September 2021

Covid Risk Assessment

Over-arching Risk	Assessed risk if no actions taken	Controls in place	Considering controls in place, current risk level assessed by Headteacher	Further key actions to be taken and by when	Assessment agreed by trust ELT and date
Risk that Woodlands Community Primary school does not comply with the DfE's "Schools covid-19 operational guidance" from 19 July 2021	Medium	See Key Risk assessments below	Low		

Key Risks	Assessed risk if no actions taken	Requirement	Controls in place	Considering controls in place, current risk level assessed by Headteacher	Further key actions to be taken and by when
1. Risk that individuals in school do not practice good respiratory hygiene	Medium	Must	See Individual risk assessments below	Low	
2. Risk that the cleaning regime in school is not in line with DfE guidance	Medium	Must	See Individual risk assessments below	Low	
3. Risk that occupied spaces are not kept well ventilated	Medium	Must	See Individual risk assessments below	Low	
4. Risk that school does not follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.	Medium	Must	See Individual risk assessments below	Low	
5. Risk that school does not have an Outbreak Management Plan that complies with public health guidelines and the contingency framework	High	Should	See Individual risk assessments below	Low	

Key risk 1: Risk that individuals in school do not practice good respiratory hygiene including handwashing				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Facilities for 'catch it, bin it, kill it' such as supplies of tissues, bins and bags are not in place	Medium	All rooms have specific lidded pedal tissue bin and follow guidelines- see plan	Low	
Facilities for handwashing/ sanitising are not in place	Medium	Additional soap and hand towels are provided in classrooms and the toilets Each class and key entry points have 'sanitation stations' Children are monitored in use of toilets to ensure minimal mixing Children wash their hands on each entry to building Children sanitise on each entry to the classroom Staff are required to wash hands on each entry to the building and sanitise on each entry of a teaching area	Low	
Pupils, staff and visitors do not make use of provided facilities in line with DfE guidance	High	All staff visitors and families informed and regularly reminded of the need for handwashing and sanitising- by posters, SM, minutes and regular conversations with pupils	Low	

Key risk 2: Risk that the cleaning regime in school is not in line with DfE guidance				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Regular cleaning in line with PHE guidance is not in place	Medium	External provider of cleaning for daily clean Plentiful supply of anti bac cleaning wipes and products available in each teaching area to be used after each use Staff informed and regularly reminded	Low	

		<p>There is a bulk stock of additional wipes and spray kept in staffroom cupboard All sanitiser containers are checked regularly and refilled as needed.</p> <p>Where needed all products have been added to the COSHH register and staff reminded to only use 'regulated' resources including personal hand gel</p> <p>Cleaning company expectations and RA in Corona file and shared with staff</p>		
--	--	---	--	--

Key risk 3: Risk that occupied spaces are not kept well ventilated				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
School is not kept well ventilated in line with HSE guidance .	Medium	<p>All doors are propped open for ventilations All rooms have windows open for ventilation [not fully due to temperature] All staff and parents are aware of the need Children have been informed to dress appropriately Careful consideration will be given to specific events where visitors are on site, smaller numbers of audience will be considered and all windows and doors open to allow maximum ventilation.</p>	Low	

Key risk 4: Risk that school does not follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Children, staff or visitors attend school when they should be self- isolating in line with Public Health England guidance	High	All staff have been informed of the latest guidance in INSET and through paper copies Updated guidance will be sent to parents via newsletter and website Parents and staff have had specific guidance on the symptoms to be aware of. Staff or pupils are not allowed to attend site if they are known to have symptoms of the virus Letter from NHS Track and Trace regarding contract tracing in education settings shared and available on website.	Low	
Where a potential case of covid-19 is identified in school it is not dealt with in line with DfE guidance	Medium	SLT are aware of expectation and the contacts needed If anyone in school develops covid-19 symptoms, they will be sent home to follow public health advice. A pupil awaiting collection will sit on bench near entrance[weather permittingthe window will be open. If contact is necessary, PPE will be used. If necessary, siblings will isolate with symptomatic child. Staff will leave site immediately if they develop symptoms. Letter from NHS Track and Trace regarding contract tracing in education settings shared in September.	Low	
Staff and secondary pupils do not continue to carry out voluntary term-time twice weekly lateral flow device tests and report results.	Medium	All staff have been reminded of the importance of self testing and recording their results Staff have been provided with additional test	Low	

Staff or pupils with a positive lateral flow device test result do not self-isolate and follow up with a confirmatory PCR test.	Medium	Latest guidance has been shared with staff via INSET and paper copy	Low	
Staff, parents or carers do not inform the school if they or household member has a positive test for Covid-19 requiring them to self-isolate	High	Families have been informed of the importance of informing school	Low	

Key risk 5: Risk that school does not have an Outbreak Management Plan that complies with public health guidelines				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Outbreak Management Plan in line with contingency framework is not in place for occasions where school has several confirmed cases within a 14 day period	High	<ul style="list-style-type: none"> DfE helpline on 0800 046 8687 and selecting option 1 for advice on the action to take in response to a positive case. School has an Outbreak Management Plan School will consult with DfE helpline when the advised thresholds are met: <ul style="list-style-type: none"> - 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or - 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period <p>The DfE dedicated advice service (who will escalate the issue to your local health protection team where necessary) will advise if any additional action is required, such as implementing elements of the outbreak management plan.</p>	Low	

Outbreak Management Plan does not include possibility of re-introducing “bubbles”	Medium	<ul style="list-style-type: none"> • The reintroduction of bubbles if part of the Outbreak Management Plan • Should the school become part of a local outbreak (as identified by PHE): <ul style="list-style-type: none"> - bubbles of year groups or classes will be introduced. - Assemblies will become virtual - Lunchtimes will be organised to avoid mixing <p>Any decision to recommend the reintroduction of ‘bubbles’ would not be taken lightly and would need to take account of the detrimental impact they can have on the delivery of education.</p>	Low	
Outbreak Management Plan does not include possibility of re-introducing the safe wearing of facemasks	Medium	<ul style="list-style-type: none"> • The reintroduction of face coverings if part of the Outbreak Management Plan • Should the school become part of a local outbreak (as identified by PHE) we will follow the current guidance regarding face masks. • Face visors and shields would only be worn after carrying out a risk assessment for the specific situation. <p>Reasonable adjustments for children with a disability will be discussed with parents and noted in an individual risk assessment.</p>	Low	

Resources

Government guidance:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/999689/Schools_guidance_Step_4_update_FINAL.pdf

Risk matrix:

		LIKELIHOOD				
		VERY UNLIKELY	UNLIKELY	LIKELY	HIGH LIKELY	ALMOST CERTAIN
SEVERITY	NEGLIGIBLE	LOW	LOW	LOW	LOW	LOW
	MINOR	LOW	LOW	LOW	MEDIUM	MEDIUM
	SERIOUS	LOW	MEDIUM	MEDIUM	MEDIUM	HIGH
	SEVERE	LOW	MEDIUM	MEDIUM	HIGH	HIGH
	VERY SEVERE	MEDIUM	MEDIUM	HIGH	HIGH	HIGH